

**MEMORANDUM OF UNDERSTANDING**

**Alvord Unified School District  
and the  
Alvord Educators Association**

**GOOGLE APPS FOR EDUCATION SITE COORDINATORS**

**September 26, 2016**

**TERMS AND CONDITIONS:** The Alvord Unified School District (hereinafter, "District") and the Alvord Educators Association (hereinafter, "Association") Collectively (hereinafter, "the parties") agree as follows:

**BACKGROUND:** The District is implementing Google Apps for Education throughout all school sites. Many of our teachers need additional training and one-on-one assistants with the implementation of Google Apps for Education. There are certificated employees at each site who possess advanced skills and understanding with Google Apps for Education, who can assist their colleagues. Therefore, the parties agree:

1. One (1) Google Apps for Education Site Coordinator shall be selected at each site.
2. Similar to other extra duty positions, the Google Apps for Education Site Coordinator extra duty position shall be offered to all certificated employees at the site and selected by the site administrator.
3. The designated Site Coordinator shall be responsible for assisting colleagues at the site with implementation of Google Apps for Education. Coordinators may also be called upon to help troubleshoot software and hardware issues related to Google Apps for Education.
4. Google Apps for Education Site Coordinators shall receive a \$1000.00 stipend at the end of the school year. This stipend shall cover all hours spent assisting colleagues during prep periods and outside of the unit member's regular 7 hour, 30 minute workday. However, if the District provides any additional training that is outside the unit member's work day, the District shall compensate the employee for this training at the extra duty hourly rate. If a training occurs within the employee's workday, the District shall provide a substitute to release the teacher with no additional compensation.

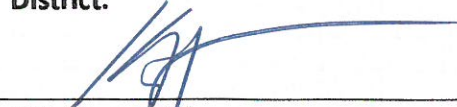
Dated this 26<sup>th</sup> day of September, 2016

**Association:**



Leigh Hawkinson  
President – Alvord Educators Association

**District:**



Kirk Skorpanich  
Assistant Superintendent – Human Resources